

		Full Management	Rent Collect and Compliancy	Tenant Find
B E F O R E	Property Appraisal	✓	✓	✓
	Property Marketing	✓	✓	✓
	To Let Board	✓	✓	✓
	Accompanied Viewings and Feedback	✓	✓	✓
	Offer Negotiation	✓	✓	✓
	Bespoke Tenancy Agreement	✓	✓	
	Collect First Months' Rental	✓	✓	✓
	Collect Deposit	✓	✓	✓
	TDS Registration	✓	✓	
	Pre-Tenancy Discussion with Management Team	✓		
D U R I N G	Landlord Questionnaire to Confirm Contractors and Utility Providers	✓		
	Rent Collection with Detailed Statements	✓	✓	
	We follow Industry Approved Procedures to Chase any Rent Arrears	✓	✓	
	Inform you of any Maintenance Issues Reported by the Tenant	✓	✓	
	Ensure that you Comply with Current Legislation	✓	✓	
	Annual Rent Review / Section 13 Notice	✓	✓	
	Twenty Four Hour Emergency Phone Line	✓		
	Management Visits	✓		
	Address Maintenance Matters, Arrange Quotes and Settle Invoices	✓		
A F T E R	Serving of Notices	✓		
	Negotiation of Dilapidations and Disputes	✓		
	Deposit Statement and Return	✓	✓	✓
	Property Value Re-Assessment with Proposed Remedials	✓	✓	✓
	Re-Marketing	✓	✓	✓

(Additional fees may apply)